

# AgCard

**Successfully delivering practical, relevant and up-to date online workplace health and safety training.**



## Background information

Australian farms remain one of the most dangerous workplaces. There were 133 injuries and 58 deaths on farms in 2019. Research revealed most on-farm induction processes are inadequate, failing to identify workplace hazards and practical management strategies.

## What is AgCard?

AgCard is an online pre-induction tool which provides comprehensive, simple workplace health and safety information and checks the inductee's understanding with a straightforward assessment. Primary Employers Tasmania decided to use the concept of the construction industry White Card and apply it to agriculture, generating a series of agriculture safety certificates on an online platform.

Primary Employers Tasmania

## Have you got your Ag Card?

Certificates available:

- ✓ Safe Farming
- ✓ Human Resources
- ✓ Wool Harvesting

The White Card equivalent for Agriculture

A free, online training tool generated by industry to help create safer workplaces

***“AgCard is a great pre-farm induction that we utilise in our business to ensure we promote best on-farm safety practices. Our employees have successfully completed Agcard and we look favourably upon prospective employees who have completed AgCard. Make sure you enrol today.”***

— Andrew Terry, Managing Director of Tasmanian Berries

# ***Human resources unit***



***The Human resources unit is designed to help you understand and meet your obligations in the workplace as an employee.***

The Human resources unit is suitable for Year 10 to Year 12, TAFE and University students working, or hoping to work, in an agricultural workplace. An audio option is available for the case study and questions to ensure it is accessible for all. Students can complete the unit at their own pace as the completed sections are saved along the way.

The aim is to ensure all future employees are aware of the common issues in the workplace and cover off on all of the 'hard to talk about' questions. It will provide employees with the knowledge to help create a healthy workplace culture. The content covered includes:

- *Contract of employment*
- *Position description*
- *Communications in the workplace*
- *Hours of work*
- *Breaks*
- *Overtime*
- *Policies*
- *Confidentiality*
- *Mobile phones*
- *Social media*
- *General behaviour*
- *Housekeeping*
- *Smoking*
- *Drugs and alcohol in the workplace*
- *Work clothes and Personal Protective Equipment (PPE)*
- *End of employment*

This unit is designed to be completed prior to entering a farm workplace. Students can provide a PDF or printed copy of their certificate to demonstrate their understanding of the content that the certificate covers.

It is to be noted that workplaces vary between workplaces, therefore, a full induction is required for each specific workplace from the farm owner/manager.

The content for the unit was supplied by Primary Employers Tasmania.

# AgCard User Guide

1. Log in to the AgCard platform using this web address <https://www.agcard.com.au/>  
AgCard can be accessed on any device with an internet connection, including a phone, tablet or laptop.  
It is recommended that earphones are provided by the user.



2. Users are to create a profile where their units, completed or ongoing, will be saved. It is recommended that students use their personal emails and a known password so they can access their profile in the future.
3. Choose the unit you wish to complete.



4. Each unit includes a range of videos to watch, case studies and multiple-choice style assessments to ensure the inductee has understood the content.
5. On achieving 100 per cent accurate completion of all modules in each unit, the user receives a certificate that they can present to their current or future employer as evidence of their knowledge and understanding.

If you need any help, please contact:  
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